



# **GENERAL SERVICES ADMINISTRATION**

## **Federal Acquisition Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>TM</sup> is:  
<http://www.GSAAdvantage.gov>.

**Schedule Title – Professional Services Schedule (PSS.)**  
**Federal Supply Group: 00CORP      Class: R706**

**Contract Number: GS-10F-130AA**

For more information on ordering from Federal Supply Schedules  
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

**Contract Period: 4/3/2018 – 4/2/2023**

**New Year Tech, Inc. (NYT)**  
**12310 Pinecrest Road, Suite 200**  
**Reston, VA 20191**

Telephone: 703-564-0370  
E-mail: [echu@nyt1.net](mailto:echu@nyt1.net)  
Contracts Admin: Edward L. Chu  
Business Size: Small

FAX Number: (703) 564-0296  
Web Site: [www.newyeartech.com](http://www.newyeartech.com)

# TABLE OF CONTENTS

|  |   |
|--|---|
| CUSTOMER INFORMATION .....                     | 3 |
| Appendix 1 – Labor Category Descriptions ..... | 6 |
| Appendix 2 – Labor Rates .....                 | 9 |

# CUSTOMER INFORMATION

## 1a. Awarded Special SIN

|                        |                                   |
|------------------------|-----------------------------------|
| SIN 874-501, 874-501RC | Supply and Value Chain Management |
|------------------------|-----------------------------------|

**1b. Pricing:** See Appendix 2 for NYT Labor Rates.

**1c. Hourly Rates:** See Appendix 1 for NYT Labor Category Descriptions

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery Area):** Domestic only

**5. Point(s) of production (city, county, and state or foreign country):** Same as company address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Appendix 1.

**7. Quantity discounts:** None Offered

**8. Prompt payment terms:** Net 30 days

**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500

**10. Foreign items (list items by country of origin):** None

**11a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order

**11b. Expedited Delivery:** Items available for expedited delivery are noted in this price list. This can be negotiated on a task order basis.

**11c. Overnight and 2-day delivery:** Items available for overnight and 2-day delivery are noted in this price list. This can be negotiated on a task order basis.

**11d. Urgent Requirements:**

When the Federal Supply Schedule contract delivery period does not meet the urgent delivery requirements of an ordering agency, agencies may contact the Contractor for the purpose of obtaining accelerated delivery. If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract

**12. F.O.B Points(s):** Destination

**13a. Ordering Address(es):**

New Year Tech, Inc.  
12310 Pinecrest Rd., Suite 200  
Reston, VA 20191  
Attention: Edward Chu

Contract Administration

Edward Chu  
Tel: 703-564-0370  
Fax: 703-564-0296  
Email: echu@nyt1.net

**13b. Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage [fss.gsa.gov/schedules](http://fss.gsa.gov/schedules).

**14. Payment address(es):**

New Year Tech, Inc.  
12310 Pinecrest Rd., Suite 200  
Reston, VA 20191  
Attention: April Chu

703-564-0365 – phone  
703-564-0296 – fax

**15. Warranty provision.:** Contractor's standard commercial warranty.

16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **Section 508 compliance:** If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov](http://www.Section508.gov)
25. **Data Universal Numbering System (DUNS) number:** 179944574
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

# Appendix 1 – Labor Category Descriptions

## **Project Manager**

Years Experience: 10 years

Education: BA/BS

Responsibilities: Serves as the contractor's contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity.

## **Systems Analyst**

Years Experience: 5 years

Education: BS

Responsibilities: Reviews, analyzes and implements actions related to the integration, development, modification, or maintenance of logistics systems to meet contract requirements for logistics services support. Assists in the development and implementation of strategies to integrate internal logistics systems (logistics data collection, logistics data analysis, logistics database, logistics reports generation etc.) used to support customer logistics requirements. Responsible for the interface between corporate and customer logistic systems including developing and implementing methodologies to share logistics databases as well as to protect and preserve shared logistics data. Applies logistics and system knowledge to assist in the design and functional specifications for new initiatives for process improvement, to troubleshoot and resolve issues related to application functionality, to verify and maintain logistics database integrity, to identify modifications needed in existing logistics applications to meet changing customer requirements, to analyze data contained in database to identify data integrity issues and solutions, and/or to install and test new or modified logistics applications.

## **Software Engineer**

Years Experience: 5 years

Education: Bachelor's degree in an Engineering rated field.

Responsibilities: Applies knowledge of logistics concepts, practices, and procedures together with functional design criteria to design, modify, develop, write and implement logistics software programming applications to meet contract requirements for logistics services support. Supports and/or installs logistics software applications/operating systems. Participates in the testing process through test review and analysis, test witnessing and certification of software. Relies on experience and judgment to plan and accomplish goals. Performs a variety of

complicated tasks. May lead and direct the work of others. May report directly to a project lead or manager. A wide degree of creativity and latitude is expected.

### **Systems Administrator**

Years Experience: 3 years

Education: BA/BS

Responsibilities: Uses logistics systems as needed to meet contract requirements including physical inventory data quality assurance analysis and review, analysis and review of logistics database to identify needed corrections or changes, creation and dissemination of recurring and ad hoc logistics reporting, and resolution of questions or issues related to integrity and accuracy of collected inventory data and related logistics reporting. Applies functional logistics and systems knowledge to perform daily system monitoring ensuring system integrity and availability, to verify completion of schedule tasks, to complete periodic back-ups, to perform regular file archival and purge as needed.

### **Work Supervisor**

Years Experience: 10 years for HS or 7 years for BA/BS

Education: High School (HS) diploma, or BA/BS respectively

Responsibilities: Supervises one or more logistics teams performing related tasks in one or more functional areas including physical inventory, receipt and control of accountable property, excess property disposal, warehouse management, use and update of logistics database, generation of logistics reporting and documentation, etc. Directs daily activities, develops task related schedules, establishes operating procedures, oversees execution, and monitors completion all while ensuring compliance with customer policies and procedures. Coordinates with contract PM; identifies and completes all contract requirements with minimal guidance from contract PM and in coordination with customer point of contract. Maintains expertise in all aspects of team operations including related customer policies and procedures and coordinates with customer to resolve issues or questions.

### **Journeyman**

Years Experience: 1 year

Education: HS

Responsibilities: Generally works independently or within a team of junior level employees to execute logistics tasks such as collection of inventory data based on written guidelines and as directed by a Team Leader or Work Supervisor. Generally capable of performing all sub-functions of the functional area of expertise with minimal supervision.

### **Property Manager**

Years Experience: 7 years for HS and 5 years for BA/BS

Education: HS, or BA/BS respectively

Responsibilities: Manages personal property to ensure compliance with governing logistics policies and procedures and based on priorities set by the contractor supervisor and established by the customer point of contact. Works independently or as part of a contractor team to ensure proper receipt, control, and disposal of accountable property assigned to the customer. May supervise other contractor team members performing logistics duties. Develops and maintains the required level of knowledge concerning customer logistics policies and procedures necessary to accomplish all required actions for the proper management of assigned accountable personal property. Executes all property management transactions within the customer's automated accountable personal property database required to establish and maintain proper accountability and related database information for assigned personal property. Develops and prepares logistics reporting. May provide logistics training to customer personnel. Coordinates directly with customer as required on all property issues.

### **Task Specialist**

Years Experience: 6 years for HS and 4 years for BA/BS

Education: HS, or BA/BS respectively

Responsibilities: Works independently or as part of a team with minimal guidance to accomplish routine recurring logistics tasks such as maintenance of current loans and passes and/or update to property location data based on established functional guidance and priorities. Generally, does not supervise or direct the actions of others. Completes actions necessary to establish and maintain proper controls including data collection and entry into an automated management system. Prepares standard forms and documents as well as reports related to specific actions completed as may be required in the performance of assigned duties.

### **Team Leader**

Years Experience: 3 years

Education: HS

Responsibilities: Based on knowledge of logistics policies and procedures together with daily direction of Work Supervisor, leads a team of 5 - 10 contractors to complete assigned logistics tasks necessary to meet contract requirements. Organizes team and provides daily logistics tasking, supervises team execution of daily logistics tasking, coordinates on-site with customers to execute logistics tasking and resolve issues, provides results to work supervisor and ensure completion of follow-up action, identifies resourcing requirements for successful team operations, etc.



## Appendix 2 – Labor Rates

| Sequence Number | Labor Categories      | Year 6<br>4/3/18 -<br>4/2/19 | Year 7<br>4/3/19 -<br>4/2/20 | Year 8<br>4/3/20 -<br>4/2/21 | Year 9<br>4/3/21 -<br>4/2/22 | Year 10<br>4/3/22 -<br>4/2/23 |
|-----------------|-----------------------|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|
| 1               | Project Manager       | \$123.57                     | \$126.41                     | \$129.32                     | \$132.29                     | \$135.34                      |
| 2               | Systems Analyst**     | \$83.72                      | \$85.64                      | \$87.61                      | \$89.63                      | \$91.69                       |
| 3               | Software Engineer**   | \$94.28                      | \$96.45                      | \$98.67                      | \$100.94                     | \$103.26                      |
| 4               | Systems Administrator | \$74.34                      | \$76.05                      | \$77.80                      | \$79.59                      | \$81.42                       |
| 5               | Work Supervisor**     | \$79.78                      | \$81.62                      | \$83.50                      | \$85.42                      | \$87.38                       |
| 6               | Journeyman**          | \$38.59                      | \$39.48                      | \$40.39                      | \$41.32                      | \$42.27                       |
| 7               | Property Manager      | \$65.98                      | \$67.50                      | \$69.05                      | \$70.64                      | \$72.26                       |
| 8               | Task Specialist**     | \$50.36                      | \$51.52                      | \$52.71                      | \$53.92                      | \$55.16                       |
| 9               | Team Leader**         | \$55.47                      | \$56.75                      | \$58.05                      | \$59.39                      | \$60.75                       |

\*\* Indicates Service Contract (SCA) eligible labor categories. See SCA Matrix following this section for additional information regarding these labor categories.

| <b>SCA Matrix</b>     |                                  |                  |
|-----------------------|----------------------------------|------------------|
| <b>Labor Category</b> | <b>SCA Equivalent Code Title</b> | <b>WD Number</b> |
| System Analyst        | 14101 Computer Systems Analyst I | 2005-2103        |
| Software Engineer     | 14073 Computer Programmer III    | 2005-2103        |
| Work Supervisor       | 01113 General Clerk III          | 2005-2103        |
| Journeyman            | 01111 General Clerk I            | 2005-2103        |
| Task Specialist       | 01112 General Clerk II           | 2005-2103        |
| Team Leader           | 01113 General Clerk III          | 2005-2103        |

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."